

Department of Human Services

General Information

Employee Classification

	<u>Number</u>	<u>Percentage</u>
Competitive	2262	92.70%
Direct Hire	168	6.89%
Not Subject to Civil Service	<u>10</u>	<u>0.41%</u>
Total	2440	100.00%

Employee Status

	<u>Number</u>	<u>Percentage</u>
Full Time	2353	96.43%
Part Time	72	2.95%
Temporary	10	0.41%
Seasonal	<u>5</u>	<u>0.20%</u>
Total	2440	100.00%

Employees by Bargaining Agent

	<u>Number</u>	<u>Percentage</u>
MSEA	2386	97.79%
AFSCME	0	0.00%
MSTA	0	0.00%
Exempt from Bargaining	<u>54</u>	<u>2.21%</u>
Total	2440	100.00%

Employees by Length of Service

	<u>Percentage</u>
0-5 years	29.14%
5-10 years	13.55%
10-15 years	18.58%
15-20 years	14.82%
20+ years	<u>23.91%</u>
	100.00%

Average Age of Employees: 44.37

Gender Distribution:

Male	23.20%
Female	76.80%

Average Length of Service: 11.91

Employees by Federal Occupational Categories

	<u>Number</u>	<u>Percentage</u>
Crafts	1	0.04%
Exempt from EEO Reporting	1	0.04%
Office and Clerical	505	20.70%
Officials and Managers	108	4.43%
Paraprofessionals	514	21.07%
Professionals	1257	51.52%
Protective Service Workers	0	0.00%
Service and Maintenance	12	0.49%
Technicians	<u>42</u>	<u>1.72%</u>
Total	2440	100.00%

Turnover Rates for FY 99

	<u>Number</u>	<u>Percentage</u>
Crafts	1	100.00%
Exempt from EEO Reporting	0	0.00%
Office and Clerical	51	10.10%
Officials and Managers	11	10.19%
Paraprofessionals	39	7.59%
Professionals	130	10.34%
Protective Service Workers	0	0.00%
Service and Maintenance	0	0.00%
Technicians	<u>7</u>	<u>16.67%</u>
Total	239	9.80%

Most Populous Titles

	<u>Number</u>	<u>Percentage</u>
HS Caseworker	400	16.39%
Family Independence Spec	335	13.73%
Clerk Typist II	258	10.57%
HS Aide	110	4.51%
HS Enforcement Agent	95	3.89%
Clerk Typist III	78	3.20%
HS Caseworker Supervisor	66	2.70%
Aspire Spec	52	2.13%
All Other Titles	<u>1046</u>	<u>42.87%</u>
Total	2440	100.00%

Titles with the Most New Appointments

	<u>Number</u>	<u>Percentage</u>
HS Caseworker	78	30.83%
Clerk Typist II	63	24.90%
HS Aide II	23	9.09%
Family Independence Spec	13	5.14%
Clerk Typist III	6	2.37%
HS Enforcement Agent	6	2.37%
HS Aide III	5	1.98%
All Other Titles	<u>59</u>	<u>23.32%</u>
Total	253	100.00%

Department of Human Services

SAFETY

<u>Fiscal Year</u>	<u>Most Common Types of Injury</u>	<u>Count</u>
1998	Continuous Trauma	58
	Unclassified, Insufficient Data	15
	Slip or Trip	15
	Stress	14
1999	Continuous Trauma	77
	Stress	22
	Slip or Trip	14
	Unclassified, Insufficient Data	5
2000	Continuous Trauma	60
	Bodily Reaction-Inhaled Exposure	19
	Stress	17
	Slip or Trip	15